
BC Family Maintenance Agency Ltd.

Request for Interest (RFI)

For External Legal Counsel Roster

Issue date: September 4, 2025

BC Family Maintenance Agency Ltd., also known as **BCFMA**, under the delegated authority of the *Family Maintenance Enforcement Act* (FMEA), is soliciting interest from qualified family lawyers or law firms, in B.C., to be added to the External Legal Counsel roster to provide services required by BCFMA in their local and surrounding court locations.

Although BCFMA is seeking interest from counsel in any of the following general areas of B.C., i.e. **the Kootenays, North Coast, Cariboo/Chilcotin, North Island, Sunshine Coast, Thompson/Okanagan, and Peace River**, BCFMA has immediate need of counsel in the following court communities:

Powell River, Port Alberni, Port Hardy, Campbell River, Fort Nelson, Fort St. James, Kaslo/Nakusp, Prince George, Golden, Fernie, Creston, Castlegar, and Grand Forks.

Interested parties should be experienced family counsel with significant local practice experience in both the Provincial and Supreme Courts.

External Legal Counsel provide representation on behalf of BCFMA, on a contract basis, on a variety of matters arising under the FMEA, and related legislation and regulations, pertaining to the monitoring and collection of support orders. External Legal Counsel appear in various courts and under the full and complete instructions received from BCFMA in-house counsel.

The services provided by External Legal Counsel may be in Provincial or Supreme Courts, and may include, but are not limited to:

- Applications to compel production of Statement of Finances and other financial information from parties
- Default Hearings
- Committal Hearings
- Defence of applications to change/vary/stay orders or agreements
- Disputes involving: Notices of Attachment, including variation of exemptions and determining liability of attachees; Driver's License suspensions; federal license denials; and discharge of land registrations;
- Applications for restraining harassment, for arrest of absconding Debtor's, or for Warrants of arrest

The **terms and conditions** on which the services are provided by External Legal Counsel to BCFMA, are as specified in the precedent **External Legal Counsel Agreement**, attached as **Appendix “A”** to this RFI.

Who We Are

BCFMA's vision is to be a leading family maintenance organization by providing a diverse range of supports and services to ensure healthy and thriving families. BCFMA's mission is to provide the highest quality client-centric service, helping families achieve their best outcomes and future for their children. A balanced approach to family support services within the justice and social services environments ensures constant communication and collaboration with all clients to achieve the best outcomes for children and families.

We are committed to promoting equity, anti-racism and multi-culturalism, addressing social and health issues such as mental health and poverty, and providing services that make communities safer. We strive for lasting and meaningful reconciliation through Indigenous-specific community recognition, outreach, and relationship building efforts.

BCFMA puts people first by providing a free service that is available to all British Columbia families who are eligible to receive or pay family support. BCFMA has been delegated authority to monitor child and spousal support orders and agreements from the Director of Maintenance Enforcement under the FMEA. The services and supports offered by the Agency strengthen families so that they may achieve their full potential and secure the best possible future for their children. BCFMA facilitates over \$210 million in support payments annually, which produces better economic circumstances and contributes to the financial stability and security of children and families across the province.

BCFMA supports government's main foundational principles through our commitment to promote equity, anti-racism, and multiculturalism, to address social and health issues such as poverty and mental health, and to provide services that assist our clients with accessing justice services. BCFMA is committed to lasting and meaningful reconciliation as demonstrated through First Nations-specific community recognition, outreach, and relationship building. Through partnerships with federal, provincial and community organizations, and by applying a provincial model, BCFMA is better able to support B.C.'s historically, persistently or systemically marginalized populations and to support the province in meeting [TogetherBC](#) targets.

Families affected by separation or divorce benefit from harmonized services at both community and provincial levels. BCFMA strives for outcomes that support healthy communities in British Columbia, including social, economic, and environmental well-being.

Questions and Delivery of RFI responses:

- a) Please direct any questions or your interest in this Request, accompanied by a resume or CV, by email directly to:
Angela M. Accettura (she/her/hers)
Barrister & Solicitor
VP, Legal Services
BCFMA
P.O Bx 9216,
Victoria, B.C. V8W 9J1

E-mail: angela.accettura@bcfma.ca
- b) Please submit your Interest in this Request by no later than September 26, 2025.

Freedom of Information and Protection of Privacy Act (“FOIPPA”)

- a) RFI and all additional information collected and submitted pursuant to this RFI are understood to be provided in confidence and will become the property of BCFMA. All information will be held in confidence by BCFMA, subject to the disclosure provisions of the *Freedom of Information and Protection of Privacy Act* (“FOIPA”) or any other disclosure obligations imposed upon BCFMA by law, including, but not limited to, any request, requirement, decision, or order of a Court or duly constituted regulatory body with jurisdiction over BCFMA.
- b) The candidate acknowledges that the contracting party, and all people engaged in providing the services may be subject to FOIPPA and may be obliged to collect, protect, retain, use, and disclose personal information only in accordance with FOIPPA.

Qualifications

- a) A candidate must have the following qualifications and experience:
 - 1. The lawyer must be an active practicing member in good standing with the Law Society of British Columbia, without restrictions material to the provision of the services
 - 2. Experience or demonstrated ability in working with communities, associations, and agencies involved with the justice system, the First Nations community and social justice issues that impact multi-barriered and otherwise disadvantaged people; and

-
3. Errors and omissions and liability insurance, or the ability to obtain and have such insurance in place during the term of any contract.
- b) Preference may be given to candidates with an office for business within 20 kilometers of the local court for which their services are primarily provided.